Archer K. Blood American Center Library

Archer K. Blood
American Center Library
Public Affairs Section
U.S. Embassy
House No. 110, Road No. 27, Banani, Dhaka 1213
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Profile

The American Center Library offers a wide range of resources, programs and services. Our mission is to provide timely, reliable and comprehensive information on the United States: literature and culture, politics and government, economics and trade, and foreign affairs and defense. Though our Library has a good general-interest collection, our resources are concentrated in five areas: American Studies, American Fiction, English as a Second Language, Computers, and Business and Management. Our Children's Corner offers books for our younger users, who are welcome to use the Library with their parent or guardian. We have a large video collection offering feature films and documentaries, as well as language audiotapes and CD-ROMs on a variety of issues. Over 80 periodicals and several newspapers are available. The American Center Library is an essential part of the Public Affairs section of the U.S. Embassy, which promotes better understanding of American culture, history, values and institutions for the people of Bangladesh.

Membership

The American Center Library offers membership to individuals and institutions in Bangladesh.

General Membership: open to anyone 12 years of age or older or children over 5 with parent's membership. Applicant must present a completed membership form and appropriate photo identification.

Institutional Membership: Open to any commercial, educational, non-governmental or research organizations in Bangladesh. Each institution receives four borrower cards to borrow books.

Membership Fees

Individual: 500 taka for one year

Children over 5: Free membership with parent or guardian's full membership (1 child per adult)

Non-profit institution: 1000 taka for one year

All other institutions: 2000 taka for one year

Fees must be paid in cash.
Membership privileges include:

- Borrowing privileges
- Internet access
- Early registration for American Center programs such as American Thursday and American Film Shows
- Reference assistance

Borrowing Privileges & Responsibilities

Members may borrow two items at a time. Books for a period of two weeks, DVDs or VHS for three days. If items are not in demand, they may be renewed for once on request by telephone, email, or in person. CDs, audiotapes, periodicals and reference books are not for loan.

Borrowers' cards are not transferable, and a member is responsible for everything borrowed on his/her card. Any change of address, phone number, or loss of membership card should be reported immediately to avoid any inconvenience or being held responsible for books drawn on the lost card. A replacement card costs 100 taka. The American Center Library reserves the right to restrict admission and to cancel the enrollment of any person who does not comply with regulations.

Reservations

If a desired book is not on the shelf, request staff at the Circulation Desk to put it on hold. We will telephone or email you when the book is available.

Fines

Members must return books and other materials promptly by the due date. Failure to do so will result in a fine of 5 taka per day, per items. Repeated late return of Library materials may result in loss of borrowing privileges.

Lost/Damaged of materials

Must be paid for at a rate determined by the Library.

Online Public Access Catalog

Provides members with a listing of all Library material available. The database is searchable by author, title, subject, call number, key word, location, and barcode. OPAC is a user-friendly system, which enables the patron to determine the location and status of any book. Contact the Library staff for assistance.

Photocopying/Printing

We offer limited photocopying service for academic or research purposes at the rate of 1.00 taka per page (letter size), 2.00 taka per page (legal size) and 2.00 taka per page for printing from CD-ROMs and online databases. We reserve the right to refuse to accept a copying request if in our judgment fulfillment of the order would violate U.S. copyright law (Title 17, U.S. Code).

Reference Services

The American Center Library collections include online and CD-ROM database, American newspapers and magazines, an up-to-date reference collections, recent U.S. Government documents and extensive periodical collections online. The reference librarian can assist you with inquiries by telephone, mail, email or in person.

Internet Access Service

Computers with fast access to the Internet are provided to American Center Library members in 30-minute blocks on a first-come, first-served basis.

Orientation

American Center Library staff can provide orientation to individuals and groups on the use of print and electronic resources. They can also make presentations on our resources and services and use of the Internet as a research tool to university faculty and students at their institutions on request.

Security

We regret the necessity for security procedures. We request you to carry your membership card with you whenever you visit the Library. All belongings including bags, cell phones, laptop computers, packages, etc. must be deposited at the security booth in the entrance.

Assistance and Suggestions

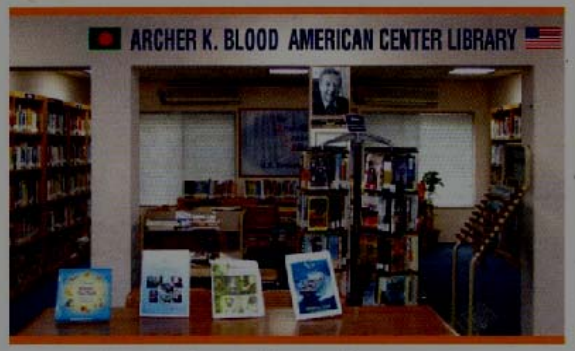
If you require any assistance in using any of the services, please speak to the staff on duty. We welcome any suggestions to improve our services.

Library outreach

The library outreach programs is to introduce the library to the diverse audience.

American Center Library Hours

As of March 13, 2007
11:00 a.m. to 7:00 p.m. on Sunday and Wednesday
11:00 a.m. to 4:00 p.m. on Monday and Tuesday



American Center Library after renaming

High speed Cyber Zone for Library users

Current issues of magagines for the Library users

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